

## RECORD OF PROCEEDINGS

---

### MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE GATEWAY REGIONAL METROPOLITAN DISTRICT HELD SEPTEMBER 4, 2019

A Regular Meeting of the Board of Directors (the "Board") of the Gateway Regional Metropolitan District (the "District"), City and County of Denver, Colorado, was duly posted and held on Wednesday, the 4th day of September, 2019 at 12:30 P.M., at the offices of L.C. Fulenwider, Inc., 1125 17<sup>th</sup> Street, Suite 2500, Denver, Colorado. The meeting was open to the public.

---

#### ATTENDANCE

##### Directors In Attendance Were:

Mark Throckmorton  
Gregory Berger (via speakerphone)  
Charles Foster

Following discussion, upon motion duly made by Director Foster, seconded by Director Throckmorton and, upon vote, unanimously carried, the absence of Director Lujan was excused.

##### Also in Attendance:

Lisa A. Johnson; Special District Management Services, Inc.

Tom George, Esq.; Spencer Fane, LLP

Kimberly Johannis; Simmons & Wheeler, P.C.

---

#### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Ms. Johnson noted that a quorum was present and requested that members of the Board disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting, in accordance with the statute. No new disclosures were made. Ms. Johnson noted that all Directors' Disclosure Statements have been filed.

---

## RECORD OF PROCEEDINGS

---

### ADMINISTRATIVE MATTERS

**Agenda:** Ms. Johnson distributed for the Board's review and approval the proposed Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made by Director Foster, seconded by Director Throckmorton and, upon vote, unanimously carried, the Agenda was approved, as presented.

**Approval of Meeting Location and Confirmation of Posting of Notices:** The Board entered into discussion regarding the requirements of Section 32-2-903(1), C.R.S., concerning the location of the District's Board meeting.

Following discussion, upon motion duly made by Director Foster, seconded by Director Throckmorton and, upon vote, unanimously carried, the Board determined that because there was not a suitable or convenient location within the District's boundaries, or within 20 miles from the District's boundaries, to hold this meeting, it was determined to conduct the meeting at the above-stated date, time and location. The Board further noted that notice of this time, date and location was duly posted and that they have not received any objections to the location or any requests that the meeting place be changed by taxpaying electors within the District's boundaries.

**Minutes:** The Board reviewed Minutes of the June 5, 2019 Regular Meeting.

Following discussion, upon motion duly made by Director Foster, seconded by Director Throckmorton and, upon vote, unanimously carried, the Minutes of the June 5, 2019 Regular Meeting were approved.

### FINANCIAL MATTERS

**Claims:** The Board reviewed and ratified approval of the payment of claims for the periods ending as follows:

	Period Ending June 20, 2019	Period Ending July 29, 2019	Period Ending Aug. 27, 2019
General Fund	\$ 14,319.46	\$ 19,401.65	\$ 25,534.52
Debt Service Fund	\$ -0-	\$ -0-	\$ -0-
Capital Projects	-0-	-0-	-0-
<b>Total Claims</b>	<b>\$ 14,319.46</b>	<b>\$ 19,401.65</b>	<b>\$ 25,534.52</b>

Following review, upon motion duly made by Director Throckmorton, seconded by Director Foster and, upon vote, unanimously carried, the Board ratified approval of payment of claims as presented.

**Financial Statements:** Ms. Johannis reviewed with the Board the quarterly unaudited financial statements of the District for the period ending June 30, 2019.

## RECORD OF PROCEEDINGS

---

Following review, upon motion duly made by Director Foster, seconded by Director Throckmorton and, upon vote, unanimously carried, the Board approved the quarterly unaudited financial statements of the District for the period ending June 30, 2019.

**Status of System Development Fee Payment to City and County of Denver:** <sup>Fee</sup> The Board discussed an update to the System Development ~~Fee~~ Payments to City and County of Denver. It was noted that none have been remitted since earlier in the year.

**Accounts Payable Processing- Bill.com:** The Board discussed using Bill.com for monthly processing of accounts payable.

Following discussion, the Board determined to utilize Bill.com for Accounts Payable and assign Directors Throckmorton and Foster as reviewers and approvers of the claims each month.

**2019 Preliminary Assessed Valuation:** The Board reviewed the 2019 Preliminary Assessed Valuation received from the City and County of Denver.

---

### **LEGAL MATTERS**

**New 2019 Legislation Concerning Posting of Meeting Notices and Possible Action Regarding the Same:** Attorney George presented to the Board the new 2019 legislation concerning posting of meeting notices twenty-four hours in advance of Board meetings either within the boundaries of the District or on a District website and a proposed resolution regarding the same.

Following review and discussion, upon motion duly made by Director Foster, seconded by Director Throckmorton and, upon vote, unanimously carried, the Board adopted a resolution concerning online meeting notices as disused and directed Ms. Johnson to obtain an official district website.

**Eligible Government Entity Agreement ("EGE") with Statewide Internet Authority ("SIPA"):** The Board discussed an EGE with SIPA for hosting of a District Website.

Following discussion, upon motion duly made by Director Throckmorton, seconded by Director Foster and, upon vote, unanimously carried, the Board approved the EGE with SIPA for hosting of a District Website.

---

### **CAPITAL IMPROVEMENTS/ OPERATIONS MATTERS**

**Mainline on Southside of 56<sup>th</sup>:** The Board discussed the irrigation mainline water break on the southside of 56<sup>th</sup> Ave. Director Throckmorton determined that he needed more information on the matter before action is taken. Ms. Johnson will ask Mr. Cordova to contact Director Throckmorton on this matter.

## RECORD OF PROCEEDINGS

---

### OTHER BUSINESS

There were no other business matters for discussion at this time.

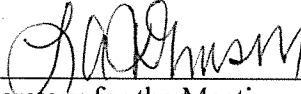
---

### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made, seconded and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By

  
Secretary for the Meeting